



**STATE OF NEVADA  
CONTROLLER'S OFFICE**

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LAS VEGAS NV 89101-1071  
**702/486-3895**  
**FAX: 702/486-3896**  
vendordesk@controller.state.nv.us

## Foreign Vendor Registration

<b>Instructions for Completion by the Vendor Representative</b>		State agency contact/phone:
1. This form is to be submitted in addition to, but not in lieu of, the appropriation IRS W-8 form.	2. The <b>Vendor Representative</b> must PRINT or TYPE the information except for signature.	3. Payment will not be made until the completed form and the appropriate IRS W-8 are processed.
4. Faxes are acceptable for initial vendor set-up but <b>the originals must be received before payments can be made.</b>	5. This form is for payees of the State of Nevada only.	6. This form is for foreign vendors only.
	7. Vendor is responsible for reporting changes to Vendor Services.	8. Asterisk (*) indicates required information
	9. Submit additional remittance addresses on the appropriate form found at <a href="http://www.controller.nv.gov">www.controller.nv.gov</a> .	

Vendor General Information		
* <b>Name of Individual or Organization</b>	Max. 30 characters	
* <b>Business Name</b> <i>Provide if different from above.</i>	Max. 30 characters	
* <b>Address</b>	Max. 30 characters	
	Max. 30 characters	
* <b>City, Country, Zip</b>	City	Country Zip Code
<b>E-mail Address</b>		
* <b>Phone/Fax Numbers</b>	Phone Number	Fax Number
<b>Primary Contact</b>	Max. 30 characters	
* <b>United States Taxpayer Identification Number</b>	EIN/SSN	<input type="checkbox"/> Employer Identification Number <input type="checkbox"/> Social Security Number <input type="checkbox"/> No US Taxpayer Identification number

IRS W-8 Form
<p>An original IRS W-8 form must be submitted along with this Vendor Registration form before a foreign individual or company becomes a vendor for the State of Nevada. Please indicate which IRS W-8 form is attached. (<i>IRS forms can be found at <a href="http://www.irs.gov">www.irs.gov</a>.</i>)</p> <p><input type="checkbox"/> <b>W-8BEN</b> – Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding</p> <p><input type="checkbox"/> <b>W-8ECI</b> – Certificate of Foreign Person’s Claim for Exemption from Withholding on Income Effectively Connected with the Conduct of a Trade or Business in the United States</p> <p><input type="checkbox"/> <b>W-8EXP</b> – Certificate of Foreign Government or Other Foreign Organization for United States Tax Withholding</p> <p><input type="checkbox"/> <b>W-8IMY</b> – Certificate of Foreign Intermediary, Foreign Flow-Through Entity, or Certain US Branches for United States Tax Withholding</p>

* _____	_____	_____
Signature	Print Name & Title of Person Completing Form	Date

For Controller’s Office Use Only	
Primary Vendor <input type="checkbox"/>	Comments
Entered By _____	Date _____